

Town of Sand Lake
Regular Town Board Meeting
Monday, June 8th, 2026
6:00 p.m.

- The meeting was called to order at 6:00 p.m. by Chairwoman Melanie Johnson.
- Roll Call of Officers – All present.
- Public Notice of the meeting was made on 06/07/2026 online and at the Town Shop & Town Hall.
- Approval of Agenda Order – Motion to approve the agenda as presented by Supervisor Ken Pardun, second by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from May 11th, 2026, Regular Meeting – Motion to approve the minutes from 05/11/2026 by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

Tom O'Brien has a question about the Town's ordinance for ag land, minimum size for ag land is 10 acres. His cousin would like to purchase a small amount of property from Sherry Cadotte, but it would be under 10 acres. Tom says it is close to the shoreland district, may fall under shoreland. Chairwoman Johnson states shoreland zoning is done by the county. Tom would like to know if the Board would make an exception regarding the 10-acre minimum for ag land, though. The Chairwoman states the landowner would need to request the property be changed. Tom can check with Sherry Cadotte. The Board may be in favor of a larger parcel where a single home is going to be built to generate tax revenue for the Town.

- Chair Report – Project update for Town Hall build – final location has been determined, excavation completed, post footings poured last week. Need to make final selection of interior materials and colors tonight. Samples provided for the group to view. She spoke with Jeremy Burton, Hwy Commissioner at Burnett County, about LRIP carryforward to new project. He sent her the form to complete. Jeremy was also out with the Monarch rep and looked at Normans Landing for scope of work changes. The ambulance meeting is scheduled for 06/17.
- Clerk Report – Routine paperwork. Liquor license communications, ad ran for two weeks in the Leader with no feedback. One voicemail about a dead-end road sign. Republic Services bill up a lot month over month, ~\$40.00. Letter from the Viola Lake Cemetery Board, thanks the Town for \$800.00 donation to help fund maintenance and keep the cemetery an independent association. Supervisor Kroll asks if deaf child signs are Town responsibility, they can request one be installed per Brad Huser.
- Deputy Clerk Report – Nothing to report.
- Treasurer Report – The Equipment Fund Account balance as of 05/31 was \$26,335.90. The Capital Expense Account balance at Community Bank as of 05/31 was \$20,002.10. The General Fund Account balance as of 05/31 was \$389,274.27 with total subtractions of \$14,041.70 and total additions of \$3,217.29. Additions were the State of WI Personal Property Aid for \$56.06, Misc Deposit amount of \$3,144.44 which included Dog Licenses (\$27), Lottery Credit

(\$2,743.08), Rural Mutual premium refund (\$296), and Avalara STR (\$78.36), and interest of \$16.79. Motion to approve the Treasurer's Report by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.

- Supervisors Reports – Supervisor Kroll and Supervisor Pardun have nothing to report.
 - Road Report – Short staffed. Patching roads. Working with Structural Builders on Town Hall build when they need things. Peterson Rd is a town road, but the Town does not maintenance it. Dead-end sign request from Clerk's report can be replaced if Brad can get a sign from County. Chairwoman Johnson states if it is a private road, homeowner can sign it. Per Brad, it is a public road. Supervisor Pardun will let homeowner who called know they are ordering a new dead-end sign.
 - Matters for Discussion and Possible Action
 1. Shared Road Agreements – Meenon – Lily Lake Road situation has prompted the Town of Meenon to establish some sort of contract indicating who is responsible for roads, corners etc. The State decides how the road is shared; there is a line drawn across Lily Lake Road; south half is Sand Lake's and north half is Meenon's. Somewhere along the line, there was a gentleman's agreement, but Tom would like to ensure we have something in writing. He is concerned a new Board changeover could also affect any sort of agreement. Chairwoman Johnson thinks the Town's Association may have a template. Oakland is working on one with Swiss and we could review it when done. Tom asks how we move forward until there is an agreement in place. Chairwoman Johnson would like both townships to watch the road until there is an agreement in place, continue to share the road. Goal is to sort this out before Winter 2026.
 2. Liquor License Approvals – No concerns for approving the three liquor licenses in the Township at Junkyard Bar, Lily Lake Tavern, and Mallard Lake Resort. Motion to approve the three liquor licenses by Chairwoman Johnson, second by Supervisor Pardun. Supervisor Kroll abstains. The motion passes.
 - Pay Bills – \$206,341.62 which includes \$190,000.00 in Town Hall building payment. Motion to pay the bills by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
 - Motion by Supervisor Kroll to enter Executive Session at 6:30 p.m. for a discussion on Roads Employees, second by Supervisor Pardun. All in favor, motion carried. Discussion ensued.
 - The meeting was called back into Open Session at 6:36 p.m. by Chairwoman Johnson, with a second by Supervisor Kroll. All in favor, motion carried. Motion by Chairwoman Johnson to post for a part time/seasonal/as needed Road Crew Member in the newspaper for two weeks with requirement of valid driver's license, new hire drug screen, and background check. Second by Supervisor Pardun. All in favor, motion carried. The meeting was adjourned at 6:40 p.m. by Supervisor Kroll, with a second by Supervisor Pardun. All in favor, motion carried.
- Next Meeting – July 13th, 2026 at 6:00 p.m.