

Town of Sand Lake  
Regular Town Board Meeting  
Monday, March 9th, 2026  
6:00 p.m.

- The meeting was called to order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present.
- Public Notice of the meeting was made in both physical locations and online on 03/08/2026.
- Approval of Agenda Order – Motion to approve the agenda by Supervisor Karolyn Kroll, second by Supervisor Ken Pardun. All in favor, motion carried.
- Approval of Minutes from February 9th, 2026, Regular Town Board Meeting – Motion to approve the minutes from 02/09/2026 by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.  
  
None.
- Chair Report – On February 11<sup>th</sup>, after the last meeting she sent the signed contract to Structural Builders. On February 13<sup>th</sup> we received a Save the Date for the Micro-Community meeting with the Wisconsin Arts Board in Lowenwood, in Land'O'Lakes Wisconsin on May 12<sup>th</sup> if anyone is interested in attending. On February 16<sup>th</sup>, WTA sent out the Webinar Invite for the Small Bridge/Structures Grant Program. Sand Lake does not have a small Bridge/Structure eligible for an award. On February 17<sup>th</sup>, she sent a Road Ban Waiver to Waste Management. Also on February 17<sup>th</sup>, WTA sent an update and link to more information on the proposed Wake Boat Bill. On March 1<sup>st</sup>, she spent time working on sunseting of LRIP Funding from 2022, working through the options for using or transferring old funding. It must be spent by June 30<sup>th</sup>, 2027. It was awarded under a previous Board, with intent to work on Gaslyn. The work has been completed, but the posting for bid did not reflect that it was an LRIP project so we cannot file the reimbursement on that project. We can move it forward to a new project or combine it with our new allocation, but the work must be completed by June of next year. Our new project was gravel on Sand Lake Road. She will ask Brad when he returns what is best. We may need to reach out to the County Roads Supervisor for guidance as well. On March 2<sup>nd</sup>, the County sent out the Spring Road Ban Notice Effective Friday March 6<sup>th</sup>. We also worked through the loan application process with Community Bank, and we have e-signed with paper copies to sign. The loan application is finalized, and the account is open at Community Bank. Thanks to Maggie and Crystal for getting this process completed. On March 4<sup>th</sup>, received notice the Ambulance Committee would like Town Chairs to attend a meeting on April 15<sup>th</sup> at the Oakland Town Hall to discuss the ambulance contract. She will attend. On March 6<sup>th</sup>, she sent a Road Ban Waiver for Manion Foods.
- Clerk Report – New Contract with Burnett County for Election Services 2026/2027, propane filled and have a credit of \$1,779.12. Notice of Public Hearing to vary the terms of the Burnett County Land Use and Shoreland Protection Code to construct a dwelling at a reduced road setback at 5155 State Road 70, one short term rental license received on Sand Lake Road. She attended election training at the County on 02/23. Worked with the State on our 2025 submitted levy limit worksheet, which has been accepted and filed with credit for our frontend loader loan, which we are also paying off tonight. We need to move money from the Equipment Fund to the new account at Community Bank for our loan. Will move \$20,000 via check from Old National Equipment Fund to new Community Bank account.
- Deputy Clerk Report – She attended training and so did other Election Inspectors. Julie Anderson will be the new Chief Inspector for the Town and is training 03/10. Polling Place Accessibility Assessment has some deadlines for setting up a new polling place. As we get closer to completion of New Town Hall, we need to send them information.

- Treasurer Report – The Equipment Fund Balance is \$26,309.05 as of 02/28/2026. The General Fund Balance is \$212,383.96 as of 02/28/2026. Total subtractions of \$609,683.40 and total additions of \$310,736.19. Summary of additions/credits include property tax deposits (20) totaling \$310,658.01, dog license fees of \$55.00, and interest of \$23.18. There were two NSF checks returned during tax collection. They have been turned over to the County for collection. Motion to approve the Treasurer’s Report by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Supervisors Reports – One person called Supervisor Kroll about Tollander Rd. Another person called in regarding a zoning question in Shoreland Zoning, she referred them to the County. Al Steiner retired from Webster Fire; Wade Wambolt is new fire chief. Supervisor Pardun has nothing to report.
- Road Report – Nothing to report. Question on how roads are selected to be fixed. Explanation from Chairwoman Johnson on the Road Report with WISLR ratings.
- Matters for Discussion and Possible Action
  1. Set Dates for Open Book & Board of Review (BOR) – Sonja suggests 04/20 for Open Book 5-7pm and 04/27 for Board of Review 5-7pm. BOR training is every year, recommends two be trained. Supervisor Kroll & Chairwoman Johnson will take training.
  2. Siren School District Operational Referendum – Jamie Thompson (Vice President) and Tom Porter (President) of the Siren School Board are present. Revenue shortfalls require \$1.8 million reoccurring for three years. Federal cuts and state disbursements have caused shortfalls for many school districts. \$123 per \$100,000 value per year. Question about previous referendum on roofs and boilers, a loan to shore up the fund balance, a playground loan for student safety. \$400k reoccurring referendum expires this Spring. QR code on the handout provided has a lot of questions and answers.
  3. Future Town Hall Project Update – Structural Builders provided a link to Chairwoman Johnson so the Town can begin receiving updates. Once we receive our loan, we need to send them a payment of \$60,000.00. We hope to have a new handout for Annual Mtg.
  4. Community Bank Final Loan Paperwork for Future Town Hall – \$319,000.00 loan at 4.11% interest. Motion to sign the paperwork by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried. Chairwoman, Treasurer, and Clerk will sign the loan agreement and Clerk will return to bank.
- Pay Bills – \$48,389.91 – Motion to pay the bills by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
- Motion to adjourn the meeting at 6:35 p.m. by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried. Next Meeting – Tuesday 04/21/2026 immediately following the Annual Meeting which begins at 6:00 p.m.