

Town of Sand Lake  
Regular Town Board Meeting  
Monday, January 12th, 2026  
6:00 p.m.

- The meeting was called to order at 6:00 p.m. by Chairwoman Melanie C. Johnson.
- Roll Call of Officers – All present.
- Public Notice of the meeting was made on 01/11/2026 in both physical locations (Town Hall and Town Shop) and on the Town’s website.
- Approval of Agenda Order – Motion to approve the agenda as presented by Supervisor Ken Pardun, second by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from Public Hearing/Special Meeting on December 8<sup>th</sup>, 2025, and Regular Meeting on December 8<sup>th</sup>, 2025 – Motion to approve both sets of minutes by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

None.

- Chair Report – Nothing to report, aside from Structural Buildings item in a below agenda item.
- Clerk Report – PA601 was complete for the County Treasurer. Monthly bookwork. January settlements are going out. Rural Mutual annual worker’s comp audit submitted. Sent a message to Medcor about Brad Huser’s bill.
- Deputy Clerk Report – Asks how much stuff we want on the website from other years. We have 2023, 2024, and 2025 listed currently. She updated election schedule on the website as well. There will be no February Primary.
- Treasurer Report – The Equipment Fund balance as of 12/31/2025 was \$26,289.92. The General Fund balance was \$200,052.22. Total subtractions were \$267,834.65 and total additions were \$140,259.71. Additions included property tax deposits of \$92,164.80, an Avalara deposit of \$1,125.91, property tax deposits of \$46,969.00, and interest of \$8.13. Tax collection is \$391,875.16 which is about 31%. Motion to accept the Treasurer’s Report by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Supervisors Reports – The Board attended the St. Croix Tribal Fire banquet. Nothing else to report.
- Planning Commission Report – Neil Ambourn present in the audience. He believes he was assigned to update the map, not sure if they have a real commission of members. Chairwoman Johnson asks if folks are nominated or just seated. Neil states they were chosen by a previous Chair and then approved through the full Board. This can be removed from future agendas.
- Road Report – Weather has been up, down, all around. Minor breakdowns and repairs. Six-wheel drive on the grader is leaking oil badly. Might bypass and use original grader. Once we

get closer to Spring, we can remove the hubs and get the hubs rebuilt. Chairwoman asks if he reached out to Scott for a quote on a Norman's Landing Road project. Brad states he will reach out to them and reapproach Monarch about rebidding Project 1 from December 2025 meeting with a straight stretch taken out, to ultimately lower the cost.

- Matters for Discussion and Possible Action
  1. Review & Approval of Building Plans – Chairwoman Johnson has a handout for the design of a new Town Hall space adjacent to the existing Town Shop. She reviews the plans from Structural Buildings. Brad thinks they may want to consider a water softener. Doors need to open out. New propane tank. Concern with ADA compliance for getting into the building if the doors all open out, Peggy will review. New septic, existing well. Estimated cost is \$315,984.16 with allowances (permits, furniture, etc.). Target is to be open by 11/01/2026 to be ready for the November 2026 election. Chairwoman Johnson will bring final plans to February meeting for approval. She would like to see if Tiger Tech would work on our sign and incorporate the bell from existing Town Hall as well.
  2. Loan Application for New Town Hall – Municipal Trust Fund was at 5.5% at last check, but LaFollette used Community Bank for 3.5% to purchase a dump truck. Motion to move forward with securing financing by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Pay Bills – \$155,945.49 – Includes January settlement checks to Webster School, Siren School, Northwood Tech, and Burnett County Treasurer. Motion to pay the bills by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- The meeting was adjourned at 6:36 by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried. The next meeting will be on Monday, 02/09/2026, at 6:00 p.m.