

Town of Sand Lake
Regular Town Board Meeting
Monday, July 14th, 2025
6:00 p.m.

- The meeting was called to order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers- Supervisor Ken Pardun Absent.
- Public notice of the meeting was made on Saturday 6/12/2025 in both physical locations (Town Shop and Town Hall) and on the Town's website.
- Approval of Agenda Order- Motion to approve the agenda by Supervisor Karolyn Kroll, second by Chairwoman Johnson. All in favor, motion carried.
- Approval of Minutes from Regular Meeting of 06/09/2025- Motion to approve the minutes by Supervisor Kroll, second by Chairwoman Johnson. All in favor, motion carried.
- Public Comments- Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.
 - Richard Bauer 5375 County Road X - He asked the board the purpose of possibly selling the current town hall in the future and potentially how the process would go. Chairwoman Johnson explained that due to ADA compliance the current Town Hall is no longer a suitable polling location. She explained that the board currently is accepting bids and proposing to build a Town Hall near the current Town Shop. After that process the current town hall and property may be sold to offset the debt on the new Town Hall.
- Chair Report- 06/09/2025 We published the RFP for design services for a new Town Municipal Building, that closes on 08/11. 06/17/2025 We received a reminder from the Wisconsin DOT regarding the 2026 Road Certification, she replied that we would be completing the road survey by paper. 06/24/2025 she completed the deposition questions regarding the Lily Lake/Austin Lake accident, had them notarized and returned to our lawyer. 06/25/2025 the Short Term Rental Tax Commission met in Webster to review the contract with LocalGov. There were some concerns with the outcomes realized from that service partner. STR Commission would like the Towns that have received direct payments for collected Short Term Rental Tax to cut checks in the total amount received to the Burnett County Tourism Commission. 06/22/2025 she received a call from Thomas Mottaz, an owner of a cabin on the north side of Big Sand Lake, regarding the condition of Sand Lake Road. He asks if there are not plans to resurface that road if the potholes could be filled. 07/9/2025 she received a email from a real estate agent questioning if we had an adopted subdivision ordinance, I replied that the ordinance is posted for public hearing and approval in August. 07/10/2025 Peggy provided an update on the voter accessibility report, and the failures of this building. They understand that new

construction takes time, and understand our situation as long as we have a plan to move forward and get compliant. 07/10/2025 She responded to a request from Mr. David Hall regarding a land use question he had about building a new garage on his property on Dongola Road, forward from Karolyn. She directed him to the County Land Use office for any necessary permits and directed him to talk with Brad or Ken if there was going to be a new driveway added.

- Clerk Report - Clerk Maggie Olson is absent, no report.
- Deputy Clerk Report - Nothing to Report
- Treasurer Report - The Equipment Fund balance as of 06/30/2025 was \$26,213.52. The General Fund balance as of 06/30/2025 was \$259,130.42 with total subtractions of \$9,361.54 and total additions of \$4,720.78. A summary of the additions is Annual Acreage \$3,756.26, Server License and Liquor Permit \$355, Frederic Farmers Coop \$589.66 and Interest of \$9.23. Motion to approve the report by Supervisor Kroll, second by Chairwoman Johnson. All in favor, motion carried.
- Supervisors Report - Supervisor Kroll indicated that she will not be able to attend the July Webster Fire meeting and will ask Supervisor Pardun to attend in her absence.
- Planning Commission Report - Nothing to report.
- Road Report - Grading is almost complete, mowing is in progress. The grader is having a sensor issue and will be contacting McCoy to come onsite to diagnose the issue.
- Matters for Discussion and Possible Action
 - Plan of Action Submission Due 08/29-Accessibility - Chairwoman Johnson explained that Deputy Clerk Tolbert has been in contact with the compliance commission and explained the current process in bidding for construction of a new Town Hall. No plan of action is required as long as the town board continues with the plan to construct a new facility.
 - Manage IT Services - Reviewed the invoice for services and signed. No motion needed for the small amount.
- Pay Bills - \$31,104.63 for bills. Motion to approve the bills by Supervisor Kroll, second by Chairwoman Johnson. All in favor, motion carried.
- Chairwoman Johnson reminded the board and audience that the subdivision notice is posted and will be reviewed at the August meeting.
- Chairwoman Johnson also noted the second installment of personal property taxes are due by the end of the month.
- Motion to adjourn the meeting at 6:19 p.m. by Supervisor Kroll, second by Chairwoman Johnson. All in favor, motion carried. The Next Meeting will be on Monday 08/11/2025 at 6:00 p.m.