

Town of Sand Lake  
Regular Town Board Meeting  
Monday, March 10th, 2025

- The meeting was called to order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present.
- Public Notice of the meeting was made on Sunday, 03/09/2025, in both physical locations and on the website.
- Approval of Agenda Order – Motion to approve the agenda by Supervisor Ken Pardun, second by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from Regular Meeting 02/10/2025 – Motion to approve the minutes from 02/10/2025 by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

None.

- Chair Report – On 02/20, she tried again to reach a contractor company for an estimate on a new Town Hall project, Aarron from Structural Buildings responded to inquiry but has not responded since. On 02/21, she responded to a email from Waste Management about a service waiver over Road Ban season, she spoke with Brad about any roads he would like to list as not to be traveled during road bans and responded to Waste Management with a waiver to continue refuse collection during the road ban. On 02/25, she got another inquiry from the Viola Lake Solar Project Geo Testing Partner, confirming that they did not need a permit to proceed with the project at that site. It was addressed to County Zoning and the Town of Sand Lake, Jason Towne responded that no permit was needed. They will be onsite and moving ahead once the frost is out this spring. On 02/28, the County Road Restrictions went into effect. On this day, she also received a request for a road ban waiver for Manion Foods to deliver to Sewell Road, 1 time per week. She provided that waiver to them, via email – same as last year. On 03/01, she received an email reporting an information error on our website, the information for the Assessor had a wrong address. She forwarded it to Peggy and Maggie and it was corrected. She is registered for the virtual BOR Training next week, so we will be compliant when the BOR day is here. Maggie has a copy of the Sub-Division Ordinance for review, this ordinance expires every few years. Please review it, it is pretty standard language. Then we can move ahead with the process of adopting it. Let Maggie know if you have any questions. April is the Annual Meeting, she will be updating the road plan to reflect the projects we completed last year and the ones scheduled for this year. Let her know if you have anything to include in the report to the electors at the annual meeting. Our regular town meeting will follow, but is usually pretty short. Spam email from what appeared to be her, but had a false email address. There are so many phishing emails and spoofer are really talented. Please know she will never send an email to you regarding a transfer of money or a check. If you see a suspicious email, please delete and do not open it or open a link. On 04/01 at 9:00 a.m. at the Government Center there is a subdivision request from Mr. Steele, wants to rezone his lots smaller. Also a second Conditional Use Permit for Mr. and Mrs. Fox regarding Shoreland Protection.

- Clerk Report – Business as usual with bookwork, payroll, and reports. She has a question into Rural Mutual about the increase of \$650.00, whether it is a standard increase or if there was something done wrong with the audit paperwork submitted in January 2025. She has received multiple emails from other Townships about liquor/beer/tobacco licenses, gets the feeling prices are going to go up in the surrounding areas. Pointed a resident on Corbin Rd to Republic Services for trash pickup and let them know the garbage company received approval to operate despite Burnett County Road Restrictions. The Annual Meeting will be on April 15<sup>th</sup> at 6:00 p.m. and the Regular Meeting will immediately follow.
- Deputy Clerk Report – Peggy Tolbert (absent) wanted to remind everyone of the April 1<sup>st</sup> Spring Election. Requesting absentee ballots is easiest through myvote.wi.gov.
- Treasurer Report – The Equipment Fund Account balance as of 02/28/2025 was \$26,152.28. The General Fund Account balance as of 02/28/2025 was \$286,632.80 with total additions of \$193,856.03 and subtractions of \$676,675.93. Summary of additions are \$104,566.68 in taxes on 02/03, \$604.65 in PILT on 02/03, taxes of \$88,658.39 on 02/10, and interest earned of \$26.31 on 02/28. Motion to approve report by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
- Supervisors Reports – Supervisor Kroll has nothing to report. Supervisor Pardun has nothing to report.
- Planning Commission Report – Nothing to report.
- Road Report – Roads Supervisor Brad Huser put up weight limit signs. Matt has been working on rebuild of the mower. Snow plowing was a lot slower and longer with being more careful on the thawing gravel. Andy is preparing for mowing season. Sander went down during the storm, no power, was repaired. One ton is in for repairs at Larson, will not start, think there is a leak between primer and injection pump.
- Matters for Discussion and Possible Action
  1. Set Open Book/Board of Review Dates – Bob Pardun, Assessor would like to do Open Book on April 21<sup>st</sup> and Board of Review on April 28<sup>th</sup> from 5:00 – 7:00 p.m. for both.
  2. Independent Contractor Agreement for Building Inspection Services – Atlas Inspections – Motion to approve by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
  3. Spring Election – April 1, 2025
  4. Annual Meeting – April 15, 2025
- Pay Bills – \$14,716.63 in bills. Motion to pay the bills by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Motion to adjourn at 6:23 p.m. by Chairwoman Johnson. Next Town Board Meeting – Annual Meeting on April 15<sup>th</sup>, 2025, at 6:00 p.m. with Regular Meeting to Immediately Follow