

Town of Sand Lake
Regular Town Board Meeting
Monday, January 13th, 2025

- Call to Order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present.
- Public Notice – Public Notice of the meeting was made on 01/10/2025 in two physical locations and on the website.
- Approval of Agenda Order – Motion to approve the agenda as presented with a date change (at the top of this document) of 01/13/2024 to 01/13/2025 by Supervisor Ken Pardun, seconded by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from Regular Meeting 12/09/2024 – Motion to approve the minutes from 12/09/2024 by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

None.

- Chair Report – On 12/26/2024, the County emailed a Letter of Decision regarding the Bocan Campground as public statement. “The County will abide by the decision of Judge Tolan to issue the Conditional Use Permit, will not be appealing the decision, and the Conditional Use Permit will be issued accordingly.” On 01/03/2025, received notice the WI DOT chose NOT to award our ARIP “Agricultural Road Improvement Project” grant for Emerson Road. They received 220 applications, with a total request of \$333.5 million and were only able to award 55 projects for \$104 million. We knew our application was a long shot, we were the only municipality to apply from Burnett County. Town will continue to look for new funding opportunities for municipal road improvements. It is important to keep applying, if only to show the need for funding in Northern communities. The WTA Regional meeting is scheduled for 01/25. They will be introducing the LRIP Grant application at the meeting. Sand Lake will be eligible to apply for a road project this year. Ken and Brad have identified the project, we will be completing an application to be completed in 2025. This is a cost sharing grant, and our approved budget reflects this commitment of cost. The Webster Fire Meeting will be held on 01/25. The Northern Ambulance Meeting is on 01/24. The Regional Director of North Ambulance has announced his retirement after over 20 years, we will be receiving a new ambulance Point of Contact. The WTA Regional Training agenda is posted, registration is open. Virtual and in person available.
- Clerk Report – She completed the PA601 form for the County, the Synar Tobacco License Report, and the Injury & Illness Report. She heard back from the insurance company regarding dock insurance for dock on Viola Lake, it would cost \$12 per thousand, a \$10,000.00 dock would cost the Township \$120 per year to be covered. There is another \$53 estimated charge for liability insurance. Letter from Northwood Technical College re: vacancies on the Northwood Tech District Board. Working on missing 941 from 2021. January Settlement checks are in the packet to sign. She filed the 2% fire dues report as well. Closed out 2024 books, accounting looks good.

- Deputy Clerk Report – February 18th primary election. Siren School Board has a primary as well as State Superintendent of Education position. She has contacted the election inspectors/workers.
- Treasurer Report – The Equipment Fund balance as of 12/31/2024 was \$26,106.16. The General Fund balance as of 12/31/2024 was \$299,302.13 with total additions of \$102,022.54 and total subtractions of \$8,224.52. Summary of additions/credits are \$5.00 for one operator’s license, three deposits for taxes in amounts of \$18,979.34, \$37,953.46, and \$45,075.38, and interest of \$9.36. As of 01/13/2025, tax collection total is \$238,138.81 which is about 20% collected. Motion to approve the Treasurer’s Report by Supervisor Pardun, seconded by Supervisor Kroll. All in favor, motion carried.
- Supervisors Reports – Nothing to report.
- Planning Commission Report – No activity, nothing to report.
- Road Report – Roads Supervisor states they have been doing routine winter maintenance, rebuilding the mower, plowing snow after recent snowstorm. Fixed hydraulic hoses and fittings on items. Cleaned the Town building’s lot for meetings/caucus.
- Matters for Discussion and Possible Action
 1. Accessibility Report from November 2024 Election – The Town acknowledges receipt of the report. Folks came through on Election Day in November 2024. Election workers informed them the Town was actively looking at an alternative location for elections, Peggy was surprised the report does not acknowledge that discussion in the report. Some items seem nearly impossible to correct. They want a Plan of Action by 01/10/2025 and to have it completed by November 2026 (next General Election). We are to choose Approved or Denied in the boxes and certify it. “The Town of Sand Lake is aware of the condition of the facility and is looking for an alternative option.” – Chairwoman Johnson. Chairwoman Johnson is having trouble getting estimates w/out commitment for an add on Town Hall facility at the Town Shop location. Her goal is to present something re: new Town Hall options at the April 2025 Annual Mtg. No action.
 2. Caucus Date Change to 01/18/2025 – Moved from 01/11/2025 due to improper notice. The caucus will take place on Saturday, 01/18/2025, beginning at 9:00 a.m.
- Pay Bills – Motion to pay the bills in the amount of \$135,650.76 by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.
- Adjournment – Motion to adjourn the meeting at 6:22 p.m. by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.

Next Town Board Meeting – February 10th, 2025, at 6:00 p.m.