

Town of Sand Lake  
Regular Town Board Meeting  
Monday, December 9th, 2024

- The meeting was called to order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present. Clerk Maggie Olson absent.
- Public Notice – The meeting was noticed online and in two physical locations on 12/08/2024.
- Approval of Agenda Order – Motion to approve the agenda as presented by Supervisor Ken Pardun, seconded by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from the Public Budget Hearing, Special Town Board meeting, and Regular Town Board Meeting all on 11/11/2024 – Motion to approve by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.  
  
None.
- Chair Report – On November 11th, she received notice the Short-Term Rental Tax Meeting rescheduled to January 13th at the Webster Village Office. That meeting conflicts with our regular Town Board Meeting, but no actions are proposed for the STR Meeting, and they will provide minutes. On November 15th, she spoke with Darwin Brown, Lafollette Chairman regarding Schrider Road and the upcoming shared road plan for winter. Schrider Road is a shared road with Lafollette that Sand Lake has been maintaining for the past several years. Discussion results were that Lafollette will take over the maintenance, grading, and plowing of Schrider Road, and Sand Lake will plow both sections of Larabee Subdivision Road, also a shared paved road in exchange. When re-graveling is needed for Schrider Road the towns will pro-rate their portions and contribute their part of the expense, shared this with Brad & Ken. On November 16th, the Road Project Bid RFP was reviewed for posting. On November 22<sup>nd</sup>, we learned that the Bocan Campground on HWY 70 Big Sand Lake/Viola Lake had a Burnett County conditional use permit denial overturned, and will most likely be able to move ahead. There is a 90-day stay of construction activity to allow Burnett County to appeal, but it sounds unlikely they will. The Town of Sand Lake has objected to the construction of new campgrounds, but this property lies within the boundaries of shoreland zoning and is the jurisdiction of the County. On November 26<sup>th</sup>, NAPC requested our bid information for a Plan Holders List – Data Collection Firm. The Cell Tower on Normans Landing Road near Mallard Lake has been erected. St. Croix Hertel Fire Department Christmas Party is planned for December 16<sup>th</sup> @ 5:30 PM Board Members +1 are invited to attend. She has a conflicted meeting that night, if anyone else is planning to attend let them know. On December 2<sup>nd</sup>, she replied to an email from Paul Hassing – Big Sand Lake Association regarding Wake Boat Ordinances. She requested he bring his concerns to the board in public comment or request to be added to the agenda through our Clerk. Registration for the WTA 2025 District Meetings is now open, if anyone is interested in attending the training they will offer BOR training in addition to other topics if anyone is interested, please register and contact Maggie for registration payment. On December 5<sup>th</sup>, Gordan Johnson emailed Brad and her regarding a missing snowmobile crossing sign on Sewell & Normans Landing Road. Is the replacement of this sign the responsibility of the town? Or does the snowmobile club replace these signs? We can have a discussion in the Road Report. On December 6<sup>th</sup>, she received an email from Tyler with Monarch regarding the RFP for road work and forwarded it to Brad to follow up.
- Clerk Report – She received notification we are missing a 941 filing for second quarter 2021 and she is working to access the information needed to submit it. We do have credit on the account from the work of Peggy (getting things caught back up) in the transition to Maggie starting as Clerk, so we should be okay once she can access the old system and pull payroll numbers for the report. She is finishing up the Rural Mutual audit which is due

January 2nd. Waiting to hear back from Vickie Baurer on a 9 point test to classify independent contractors. If she is unwilling or unable to complete the form, we may have to transition lawn care over to town workers as they are insurable for work comp. The only other person to complete the 9-point independent contractor test was Bob Pardun, he sent it back already. She completed the Statement of Taxes on the Dept of Revenue website and sent in tax levy documents to the county so the tax bills could be printed. This was done prior to the Thanksgiving holiday. Working on the PILT Calculation with the Dept of Natural Resources. One operator's license went out to a bartender at Lily Lake Tavern. Notification letters for timber sales and utility work (Polk Burnett) given to Chairwoman Johnson. Regular bookwork, payroll, bills, etc.

- Deputy Clerk Report – Quiet, nothing to report.
- Treasurer Report – The Equipment Fund Account balance as of 11/30/2024 was \$26,106.16. The General Fund Account balance as of 11/30/2024 was \$205,302.13 with total additions of \$40,160.64 and total subtractions of \$19,875.61. Summary of additions is an address sign and short-term rental check for \$259.82, November Shared Revenue payment of \$39,891.25, and interest of \$9.57. Crystal attended the Treasurer's tax training on 12/09/2024 at the Burnett County Government Center. Tax statements have been printed and picked up. She will be picking up the 2025 Dog License forms and tags on 12/10/2024. The Land Services Department has included an insert to be mailed with taxes. May experience higher postage rates with the Township newsletter, tax statement, dog license info, and the additional Land Services insert.
- Supervisors Reports – Nothing to report.
- Planning Commission Report – No activity, nothing to report.
- Road Report – Maintenance on trucks, repairs made to grader and loader tire. Six tries on the new windshield, grader good to go now. The new Road Crew member Matt is working out well, ready for winter. Brad will order a sign for Sewell & Norman's Landing Road for snowmobile crossings. Ten loads of salt/sand delivered. Mower deck repair is a winter project.
- Matters for Discussion and Possible Action
  1. Approval of 2025 Budget – Budget was posted, hearing was held last month, no comments have been received. Motion to approve the 2025 budget as present by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
  2. Set Date for Caucus in January 2025 – Saturday, January 11<sup>th</sup> at 9:00 a.m.
  3. Open & Award Road Bid – One bid from Monarch in the amount of \$249,600.33. Motion by Supervisor Pardun, seconded by Supervisor Kroll to approve the single bid. All in favor, motion carried. LRIP Grant will be applied for to assist with cost of road work in 2025.
- Pay Bills – Motion to pay the bills as present by Supervisor Pardun, seconded by Supervisor Kroll. All in favor, motion carried.
- Motion to adjourn at 6:24 p.m. by Supervisor Pardun, seconded by Supervisor Kroll. All in favor, motion carried.
  1. Next Town Board Meeting – January 13<sup>th</sup>, 2025 at 6:00 p.m.