

Town of Sand Lake
Regular Town Board Meeting
Monday, September 9th, 2024
6:00 p.m.

- Call to Order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present.
- Public Notice of the meeting was made online on 09/05 and at the two physical locations on 09/07.
- Approval of Agenda Order – Motion to approve the agenda as presented by Supervisor Karolyn Kroll, second by Supervisor Kenneth Pardun. All in favor, motion carried.
- Approval of Minutes from the Regular Town Board Meeting on 08/12/2024 – Motion to approve the August minutes as presented by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

None.

- Chair Report – August 15th, confirmation of ARIP Round 2 submission of Emerson Bridge Grant Rollover application. The Short-Term Rental “Tax Zone Commission” Meeting was on August 19th at 5:00 p.m. at the Webster Village Office. Still looking for one STR Industry Member to be a representative on the board. They reviewed 1st quarter tax revenue collections. Challenges with site bookings adding the tax, next quarter’s number will reflect all new bookings and should be higher. Discussion regarding how many rentals are not licensed – working with the county to update rental lists and get more STRs licensed. The next meeting is January 20th, 2025. Towns Association Regional Workshops are scheduled for September, registration is open if anyone is interested in attending. The Virtual deadline is September 13th. The Town Association Virtual Law Conference is on Friday, October 25th. August 21st, question regarding gravel for Sand Lake Fire Hydrants, Ken has more information later in the agenda. August 22nd, Mallard Lake Resort emailed a thank you for patching the potholes on Normans Landing Road. September 6th, report of a tree across Larabee Subdivision Road, forwarded to Brad & Ken.
- Clerk Report – Population estimate for Sand Lake is 580, change of 4 persons since 2020 Census. 2400 gallons purchased two years ago for propane, discussion on what to prebuy this year. Do we want to schedule a date in October for budget discussion? She received an email from the Siren School District, they would like to be on the October agenda to discuss/provide information on the referendum ballot. Books for August 2024 are balanced.
- Deputy Clerk Report – Per Peggy Tolbert, new voter registrations and absentee ballot requests are most easily applied for through the website myvote.wi.gov. Absentee ballots already requested will be sent out around 09/19. She will schedule a time to vote absentee in person at the Town Hall (after 10/22) and will put information on the website once scheduled.

- Treasurer Report – The General Fund Account balance as of August 31, 2024, was \$254,465.56 with total additions of \$85,137.29 and total subtractions of \$11,068.30. The Equipment Fund balance as of August 31, 2024, was \$26,049.05. Summary of additions/credits are an address sign and first short-term rental check for \$542.28 combined, Burnett County Tax Settlement for \$84,56385, and interest of \$31.16. Motion by Supervisor Pardun to approve the Treasurer’s Report, second by Supervisor Kroll. All in favor, motion carried.
- Supervisors Reports – Supervisor Kroll has nothing to report. Hertel Fire Chief Austin Denotter contacted Supervisor Pardun to request one load of gravel for around the fire hydrant in the township. They were asking the local townships for help with the gravel. When Hertel Fire fills tanker trucks, there is overflow. Rather than it happening on the asphalt (especially in the winter when it will freeze), they send overflow off to the side on the shoulder and it washes away the shoulder. LaFollette sent the gravel this year for three hydrants. We can check it for next time/next year, Chairwoman Johnson thinks he should send an email, and the Township should add it to the budget, though. Brad will continue to work with the Tribe to plow when needed and monitor fire hydrant access in winter.
- Planning Commission Report – Nothing to report.
- Road Report – Road Worker Andy is out for six months, had surgery. Supervisor Pardun is willing to help as he can. The guy Brad had in mind for temp work fell through. Will Town advertise in the paper for a part time worker? Help Wanted. Town of Sand Lake. Part time, seasonal/temporary. Monday-Wednesday, up to 32 hours. Valid driver’s license. Applications to clerk email. Starting at \$17. Advertiser and Facebook. If Supervisor Pardun needs to plow, Clerk will check insurance requirements. Still a lot of potholes to patch, lots of tree work. Susan Shutt wants him to fill the two holes on Compeau Rd because they wash out the road worse when it rains. Chairwoman Johnson can add a Facebook post about driving slower when Brad is out working on the roads. One truck breakdown. Road Tour paperwork given to Brad from Clerk, need to do that and Culvert Project in October. Brad does not think any culverts that fit their criteria, even if they sent a map that says Sand Lake has them. Chairwoman wants it documented that he looked at all culverts on list. Scrub (Olsen Rd) and Chip (Sand Lake Rd) done. The Road Tour will be in the next couple weeks, Brad and Supervisor Pardun.
- Matters for Discussion and Possible Action – Nothing to report.
- Pay Bills – Include prebuy of 2400 gallons to Burnett Dairy at \$1.759 per gallon. Motion to prebuy propane and pay other regular bills by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Adjournment at 6:42 p.m. by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried. The next Town Board Meeting will be on Monday, October 14th, 2024, at 6:00 p.m. The initial Budget Work Up meeting will be prior to the Regular Meeting on Monday, October 14th at 5:00 p.m.