

Town of Sand Lake
Regular Town Board Meeting
Monday, August 12th, 2024
6:00 p.m.

- Call to Order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present.
- Public Notice of the meeting was made in two physical locations on 08/09/2024 and online on 08/11/2024.
- Approval of Agenda Order – Motion to approve the agenda as presented by Supervisor Ken Pardun, second by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from the Regular Town Board Meeting on 07/08/2024 – Motion to approve the minutes by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

None.

- Chair Report – 07/12 – She received notice ARIP application for Emerson Bridge and Road improvements was not selected for funding in the first round of applications. They received 153 eligible applications totaling \$252M in requests but were only able to award 37 projects costing \$49.9M. She resubmitted the application for consideration in the 2nd round of ARIP on 07/15. 07/20 – She received an inquiry from an agent with Property Executive Realty working for a developer/investor interested in a property on Buck Lake Road. They were looking for information regarding the assessment and zoning of a parcel for their lender, in due diligence of a proposed development. She directed them to Bob Pardun, the Assessor, and the County Land Use Office. He did not provide the exact location, but she inferred this is the 2nd conversation about a parcel of land located near Buck Lake Road and X, it is outside of shoreland zoning, and any regulation by the Town. 07/23 – She had her first conversation with a building contractor regarding a space estimate for a new town hall facility. Proposed 30x40 addition with open meeting space, one unisex handicap restroom, one utility room, and an office storage space along the back wall. Steel construction with a covered “porch” entry for the posting board. Assembly space for chairs, occupancy of 120. Steel Frame, Slab on Grade, Code Commercial + MEP Systems/engineering. Cost estimate will be determined by the existing infrastructure at the current Town Shop location. We would need to meet onsite with contractor if interested in moving forward with a conversational estimate. Project procurement would be undertaken if approved by electors and directed by funding source. 07/23 – Forwarded a message from Jackson Fire related to a hole on Gaslyn Lake Road, gravel section. 07/25 – She attended the Towns Association Meeting. They had updates from Burnett County Libraries, BCDA, and the Ambulance Report. The ambulance is still responding to calls in Sand Lake under 15 minutes per contract, the helicopter is in use on average 1 time per day. There was a discussion on referendum ballot questions for towns, and the WTA was able to provide clarity to the group. Many towns were not aware of the change. One town was planning a referendum question related to short-term rental tax but was notified referendum questions were not permitted, the

conversation was very helpful. 07/25 – She received an email from new residents who purchased the Klecker Farm, interested in volunteering or being of service to the town. She responded with information regarding Town meeting schedule and also suggested regional non-profits who are always looking for volunteers as the town does not have a service program. 07/30 – She spoke with Lynn Markham, land use specialist with the Center for Land Use Education at University of Wisconsin. She was able to provide links and information on the advantages and challenges of comprehensive land use zoning that can be shared with property owners. She would be willing to present to a group via Zoom if interested but suggested the Town should reach out to County Land Use Dept Jason Towne, and ask him to join a meeting or public hearing to answer public questions related to Burnett County Zoning specifically. The Short-Term Rental “Tax Zone Commission” meeting scheduled for 08/05 was moved to 08/19 at 5:00 p.m. at the Webster Village Office. Notice from Dennis Hansen, he will be logging his property, not delinquent on taxes, on Birch Haven property.

- Clerk Report – Regular bookwork. Letter from Webster Fire Dept regarding three inspections in the Township totaling \$69.00, no attachment for inspections though and will ask Allen Steiner. First check received from Room Tax for \$84.88.
- Deputy Clerk Report – 08/13, Partisan Primary with polls open from 7:00 a.m. to 8:00 p.m.
- Treasurer Report – Per direction from Chairwoman Johnson, she moved \$10,000.00 from the General Fund to the Equipment Fund. The General Fund balance as of 07/31/2024 was \$180,396.57 with total additions of \$44,763.78 and subtractions of \$43,243.86. The Equipment Fund balance as of 07/31/2024 was \$26,026.95, which reflects the \$10,000.00 moved. Additions included the General Transportation Aids Quarterly payment for \$29,294.81, State of WI Annual Acreage & Address Sign for \$3,832.66. Fire Dues for \$4,551.22, July Shared Revenue for \$7,053.01, and interest for \$32.08. Motion to accept the Treasurer’s report by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Supervisors Reports – Supervisor Pardun states 07/14 Austin Denotter called about a tree down on Emerson Rd, he moved it as Brad was out of town. Dennis Hansen called him about zoning re: logging his property/building a garage. Supervisor Kroll attended a Webster Fire Mtg on 07/24 and they are lacking a ladder truck, no movement. Fire Chief is asking we send message about 12-foot overhead clearance on all driveways/private roads to Town newsletter this year. Fire Dept would like campgrounds to post sign at entrance with a map of campground layout. 10/02 is budget meeting for fire. One resident on Viola Lake reached out re: zoning, she referred to the County as it is shoreline zoning.
- Planning Commission Report – Nothing to report.
- Road Report – Finished mowing today, shared mower back to Meenon Wednesday/Thursday after cleaning. He did grading. Spoke with fire chief re: grading. County finally got patching material, filled Olsen Rd in prep for scrub seal. Roads Worker has surgery coming up, not hurt on the job, but out for 6-8 weeks. Roads Supervisor Brad Huser states Roads Worker needs to be off work entire time, Town does not want to be liable for potential injury. Will come back to work with doctor’s note. Huser has another person interested in working, but does not have Driver’s License, does not need one for off road equipment i.e. end loader/skid steer. Chairwoman Johnson asks why he does not have his license. Lost his license due to alcohol related event, has not gotten it back. Insurance needs to be contacted. Application needs to be completed. Maggie will send Brad the application for interested person to apply.

- Matters for Discussion and Possible Action
 1. Election Official Protection Ordinance Discussion/Read Through – Dave Deal has comments about penalties related to harassment of Election Officials. Peggy will ask Wanda Hinrichs about this. Lack of enforcement is an issue. Chairwoman wants to make sure Election Officials understand the laws to protect them. Tabled.
- Pay Bills – Motion to pay the bills as presented by Supervisor Pardun, second by Supervisor Kroll. All in favor, motion carried.
- Adjournment – Motion to adjourn at 6:28 p.m. by Supervisor Kroll, second by Supervisor Pardun. All in favor, motion carried.

Next Town Board Meeting – Monday, September 9th, 2024 at 6:00 p.m.