

Town of Sand Lake
Regular Town Board Meeting
Monday, June 10th, 2024
6:00 p.m.

- Call to Order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All Officers present. Treasurer Crystal Houman and Deputy Clerk Peggy Tolbert absent.
- Public Notice was made on 06/07/2024 on the Town’s website and in two physical locations.
- Approval of Agenda Order – Motion to approve the agenda order as presented by Supervisor Ken Pardun, seconded by Supervisor Karolyn Kroll. All in favor, motion carried.
- Approval of Minutes from the Regular Town Board Meeting on 05/13/2024 – Motion to approve the May 2024 meeting minutes by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

None.

- Chair Report – 05/22 Beth Esser from One Energy shared the invite to join Polk Burnett and One Energy for the Solar Dedication in Georgetown on 0523. She forwarded the invite to the Town Board, she was unable to attend. 06/01 Justin Coveau sent an email request for direction on permitting for a deck project on his house, she directed him to the Burnett County Land Use Office. 06/03 reminder of WTA dues to be paid by 06/30. 06/07 Beth Esser One Energy requested confirmation of Sand Lake Zoning requirements, or if none confirm none. They are working with USDA/Rural Utilities Services program on low interest loan funding and the program requires them to provide this document for processing their funding. With the permission of the Board, she will provide a letter similar to the Cell Phone Tower letter, stating the Board does not currently participate in county land use zoning, but does require projects be constructed in accordance with all industry standards, and they be considerate of their neighbors and community members, etc. She reached out to the WTA for referendum language for the ballot question regarding the adoption of zoning, waiting to hear back. What is the deadline for ballot language with the next two elections August and November? Vertical Bridge has erected a cell phone tower on County Rd C in Jackson Township; therefore, it may be that the cell phone tower planned for Mallard Lake Road will not be needed, no activity is happening at that site to date. We need a scale estimate on town hall addition to start estimate of cost and scope. This month she received several positive comments regarding the maintenance of the towns gravel roads after the Road Crew graded them. Request for Hall Road. She wants to remind everyone Fireworks permits are required and there is a link to the application request on the Town’s website.
- Clerk Report – Burnett County filed the Statement of Assessment with the State of Wisconsin Dept of Revenue on 06/06/2024. Maggie filed Maintenance of Effort Certs for fire and ambulance on 06/07/2024. Maggie filed the Form CT Report prior to leaving on vacation back in

May (due 05/15/2024 each year). WTA dues are being paid this month on the bills list. Viola Lake Cemetery sent a thank you letter for the \$800.00 the township budgeted this year. Ribbon Cutting for the new Public Safety Facility at Burnett County is on Thursday, 06/20/2024 at noon, with tours available after from 12:30 p.m. – 6:00 p.m. and tours available on Saturday, 06/22/2024 from 10:00 a.m. – 1:00 p.m. Reminder from Northwest Regional Planning Commission (main office in Spooner) regarding rehabilitation assistance to low/moderate income owner-occupied housing. The program will pay for roofing, siding, heating, electrical, insulation, foundation, windows and doors, sewer and water laterals, handicapped accessibility, well and septic. The bank account is reconciled through 04/30/2024.

- Deputy Clerk Report – None.
- Treasurer Report – The account balance as of May 31, 2024, was \$189,581.65 with total additions in May 2024 of \$4,233.57 and total subtractions in May 2024 of \$13,555.51. Additions to the account included \$102.00 in dog licenses and an address sign, \$4,098.34 in April lottery credit and an address sign, and \$33.23 in interest credit. The Equipment Fund Accounts ending balance for May 2024 was \$15,993.90. Motion to accept the Treasurer’s Report submitted by Treasurer Crystal Houman as presented by Clerk Maggie Olson by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.
- Supervisors Reports – None.
- Planning Commission Report – None. Supervisor Kroll wonders if it needs to remain on the agenda as they will not be meeting again until needed.
- Road Report – Roads Supervisor Brad Huser has been patching. Muskrat hole issue. The road’s truck broke on the way to the meeting. Pad was made today for road work to begin, 13-15 loads. Estimated to start the road work in the middle of July 2024. Chairwoman Johnson asks when we are on the shared mower schedule, Brad is unsure. Chairwoman asks if we can get mowing done before July 4th? He is looking for someone to help mow, has not found anyone.
- Matters for Discussion and Possible Action
 1. Public Records Access Policy Wis. Stat. 19.34 – Assign Resolution #4-2024 – Motion by Supervisor Kroll to adopt Resolution #4-2024, seconded by Supervisor Pardun. All in favor, motion carried.
 2. Concealed Weapon Resolution – Final – Resolution #3-2024 – Motion by Supervisor Kroll, seconded by Chairwoman Johnson. Opposed by Supervisor Pardun. Motion carried.
 3. Liquor License Renewals – Lily Lake Tavern, Mallard Lake Resort, The Junkyard – Motion by Supervisor Pardun, seconded by Chairwoman Johnson to approve the liquor licenses for 2024/2025. Supervisor Kroll abstaining. Motion carried.
- Pay Bills – Motion to pay the bills by Supervisor Pardun, seconded by Supervisor Kroll. All in favor, motion carried.
- Adjournment – Motion to adjourn the meeting at 6:23 p.m. by Supervisor Kroll, seconded by Supervisor Pardun. All in favor, motion carried.

Next Town Board Meeting – Monday, July 8th, 2024, at 6:00 p.m.