

Town of Sand Lake
Town Board Meeting
Monday, August 14th, 2023
6:00 p.m.

- Call to Order at 6:00p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – Supervisor Karolyn Kroll is absent, all others present.
- Public Notice – Notice was made at the Town Hall and Town Shop on August 3rd, on the website on August 3rd, and in the Indianhead Yellow Paper the weekend of August 12th.
- Approval of Agenda Order – Motion to approve by Supervisor Pardun, seconded by Chairwoman Johnson.
- Approval of Minutes from July 10th, 2023, Town Board Meeting and August 1st, 2023, Special Meeting – Chairwoman Johnson would like to add to the July 10th, 2023, minutes that a Monroe check was being held from payment until an itemized bill for labor was produced. Motion by Chairwoman Johnson, seconded by Supervisor Pardun to approve both July 10th, 2023, and August 1st, 2023, minutes with the one correction noted.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.
No public comments.
- Chair Report – 07/12 sent a letter to Burnett County Land Use Committee & Jason Towne regarding Mr. David Deal’s petition to rezone his property, reflecting the conversation at the July Town Board Meeting. The petition was pulled at the county’s August 1st, 2023, meeting. 07/13 received an email from Don Taylor regarding changes in the administration of the LRIP program and watched the WTA webinar outlining those changes and the new Pilot Program for discussion at the August WTA meeting. 07/31 received an email from the State DOR, they will be conducting field review in Sand Lake and appraising sample properties to adjust the 2023 Equalized Values. WI DOR staff have photo ID and will/ be conducting the review from public roadways and taking pictures of the properties sampled. 08/02 Chairwoman reached out to the Town’s lawyer Mr. Vivian to provide update on Campground Ordinance and the few changes made at the August 1st special meeting. He hopes to have a final draft back to the Town the week of 08/21. 08/03 WTA Meeting – Ambulance Report Q2 17 total: 9 code 2 and 8 code 3, average response time was 13:14 minutes. Discussion of LRIP Administration Changes and the WTA Pilot Program the WTA will oversee the application submission of the LRIP program in a NW Wisconsin Pilot Program. Sand Lake is not eligible to apply this year. Short Term Rental Discussion, each Town must decide to join coalition, should add to September agenda. Roads Supervisor Brad Huser notes he thinks we should be eligible for the LRIP program this year, since it is every two years, and we did not do a project last year. Discussion ensues, Chairwoman will check into eligibility, but believes it could be the Gaslyn project.

The assessor has been completing the Town Wide assessment of property values, letters regarding changes are being mailed to property owners. September 2nd is Open Book at 9:00 a.m., September 11th, is the Board of Review at 5:00 p.m.

- Clerk Report – Board of Review Training in progress, Liquor License Report has been finalized with the Dept. of Revenue, bank recs are complete through May 2023, Microsoft Office Suite has expired and will need to be purchased by October 2023.
- 1. Treasurer Report – Treasurer Crystal Houman gives report on account balances. The General Fund account balance as of July 31st, 2023, is \$81,256.40 and the Equipment Fund account balance is \$15,860.87. Additions included \$28,894.81 in General Transportation Aid, \$3,795.95 in State of WI Fire Dues, \$346.70 in Class B License for The Junkyard, \$4,152.06 in annual acreage, Class B License for Mallard Lake Resort, and server licenses for Lily Lake Tavern, \$1,097.92 in July Shared Revenue, and \$16.09 in interest. The first half of the year tax payments should be in this month as well. Motion to accept the Treasurer’s Report by Chairwoman Johnson, seconded by Supervisor Pardun.
- Supervisors Report – Supervisor Pardun states the Town needs a new chainsaw, a smaller 16-inch size. Roads Supervisor is looking local.
- Planning Commission Report – Nothing to report.
- Road Report – Road Supervisor Brad Huser says they have been doing a lot of patch work on Gaslyn Road. They did Norman’s Landing to the north as well. He will be out grading soon, because it has been too dry/no rain to do it earlier. There is a road called Maple that needs some brush attention. Table set up on Norman’s Landing Road towards Mallard Lake Resort, all good fun and will be removed if it becomes a distraction.
- Matters for Discussion and Possible Action
 1. Town Board Discussion of Cell Tower @ 4115 Normans Landing Road.

Discussion ensued on an application for a cell phone tower. The Chairwoman contacted the county for regulations, but because Sand Lake does not have zoning, the township will need to navigate. The Chairwoman requested the interested party complete a full application with fall charts, historic preservation, engineering reports and certifications, noise/light pollution, what would the repercussions be for nearby homes, etc. This application would be for a company leasing the land from a property owner and the company/landowner has noted their interest in attending the September meeting. The Chairwoman wants to ensure the tower is safe; people are not climbing it, it has the routine maintenance to ensure it is properly upkept, and potential impacts for neighbors. If the person who owns the property sells, what happens with the lease? Without zoning, the Chairwoman notes we do not have the right of approval or denial.
 2. Town Hall Maintenance Bids – No bids have been sent in as of 08/14/2023.

Supervisor Pardun wants to know if we put a bid out in the paper for adding onto the Town Shop for a Town Hall space or to fix the Town Hall, which does not have utilities. We did not.

3. Website Upgrades – Deputy Clerk Peggy Tolbert is not present but sent website options she researched. Options include Gilhoi Design, LLC, which the Town of Scott uses, a GoDaddy hosted website, which the Town of LaFollette uses with support of one of their Supervisors, and North of Eight Design, which the Town of Meenon uses. No response from Gilhoi Designs as of the meeting. North of Eight quoted \$5,325 to design the website and \$32/month starting cost for hosting package. The Town’s current hosting cost is \$65/month. North of Eight is a local, woman owed business. If the Town chooses the GoDaddy route, Peggy has volunteered herself and her husband Jim to take on the project over the winter. Hosting packages range from \$10-\$17/month. Chairwoman Johnson would like to discuss this further at September meeting.
- Pay Bills – There is a bill amongst the list due to the Wisconsin Dept. of Corrections for inmate labor which Roads Supervisor and Chairwoman do not believe is for the township. Town Clerk Maggie Olson will contact them. Motion to pay the bills minus the Dept. of Corrections bill by Chairwoman Johnson, seconded by Supervisor Pardun.
 - Adjournment – Motion by Supervisor Pardun, seconded by Chairwoman Johnson at 6:45 p.m.
 - Next Meeting Date – September 12th, 2023, which is a TUESDAY, due to the Board of Review Meeting on Monday, September 11th, 2023.