

**Town of Sand Lake**  
**Town Board Meeting Minutes**  
**Monday, July 10, 2023**

Chair Melanie Johnson called the July 10, 2023, meeting of the Sand Lake Town Board to order at 6:00pm. All officers were present except for Clerk Maggie Olson (Deputy Clerk for Elections, Peggy Tolbert was present to record meeting minutes). Peggy Tolbert confirmed public notice of the meeting in the Advertiser, Town Hall and Town Shop posting boards and on the town website. Supervisor Karolyn Kroll made a motion to approve the agenda order. Supervisor Kenneth Pardun seconded the motion which carried, voice vote. Motion to approve the minutes from the June 12, 2023, meeting of the Sand Lake Town Board was made by Karolyn Kroll, seconded by Kenneth Pardun. Motion carried, voice vote. David Deal, 25301 County Road X, reserved his public comments for agenda item 4 under Matters for Discussion and Possible Action.

Chair's report: Melanie Johnson reported that on June 19 she received a timber cut notice from Stephen Rossbach on Normans Landing Road; on June 20, the WI Legislature passed a revised Shared Revenue Bill resulting in more funding for towns; on June 22, received an email from the LaFollette Town Chair regarding the St. Croix/Hertel Fire Department Fire Dues and Audit status; on June 25, a fire works permit was issued to Bruce Stariha; on July 3, a call was received concerning a tree down on Compeau Road; on July 6, received a forwarded email from Amy Bruss concerning a cell phone tower on property owned by Ronald & Iva Lipke; worked with Peggy Tolbert on credit card statements needed by the auditor.

Clerk's report: Peggy Tolbert reported ongoing concerns about the email notification function of the town website and stated she was exploring options for a new website.

Treasurer's report: Town Treasurer Crystal Houman reported the checking account balance as of June 30, 2023, was \$80,235.87 and the Equipment fund balance was \$15, 847.41. Kenneth Pardun made a motion to accept the Treasurer's Report. The motion was seconded by Karolyn Kroll. Motion carried, voice vote.

Supervisors' reports: Kenneth Pardun reported he removed the tree reported down on Compeau Road. Karolyn Kroll had nothing to report.

Planning Commission had nothing to report.

Road Report: Road and Facilities Manager Brad Huser reported on activities during the month including mowing with the shared tractor and the town tractor and cleanup of trees downed after the July 4 storm. He is waiting on a part for the dump truck and then will resume patching and brushing. Brad received a notice about Polk Burnett trenching under Sand Lake Road.

**Matters for Discussion and Possible Action**

1. Town Hall Maintenance discussion: Peggy Tolbert and resident Paul Thompson had worked on a proposal with 3 options for repair and painting of the Town Hall exterior. Following discussion, Kenneth Pardun made a motion to publish a request for bids for the 3 options outlined in the

proposal. The motion was seconded by Karolyn Kroll and was passed by voice vote. Further discussion ensued to consider building a new town hall or adding onto the Town Shop as an alternative to extensive repairs and maintenance of the current town hall.

2. Town Board discussion of the Comprehensive Plan & Ordinance: Following the Public Hearing on the Comprehensive Plan Update held on June 12, 2023, there were no comments to the Plan Commission requiring any change to the plan. The town board also had no revisions to propose. Melanie Johnson read Ordinance 2023-2 to Adopt the Town of Sand Lake Comprehensive Plan update. Those in favor were Melanie Johnson, Karolyn Kroll and Kenneth Pardun; no opposed. Ordinance 2023-2 is approved.
3. Motion to adopt Town of Sand Lake Comprehensive Plan 2023-2043 was made by Karolyn Kroll, seconded by Kenneth Pardun. Motion carried, voice vote.
4. Town Board consideration of Rezoning Petition & response to Burnett County Land Use Committee – Property ID# 17029 David & Jennifer Deal: following discussion regarding the application to rezone property on Buck Lake, the board decided to submit a letter to the Burnett County Land Use Committee in favor of single family home development and respectfully assert that the property be zoned rural residential but discouraging campgrounds and subdivisions. Mr. Deal commented on his request and answered questions from the board.
5. Town Board discussion on Interim Zoning: It was noted that Interim Zoning expires in August. Discussion ensued on a zoning ordinance, holding a referendum and the board's capacity to deal with land use requests. It was decided to hold special town board meeting to discuss a campground ordinance on Tuesday, August 1, 2023.

Pay bills: Peggy Tolbert reviewed invoices presented for payment. Motion to pay invoices as presented was made by Karolyn Kroll, seconded by Kenneth Pardun. Motion carried, voice vote.

Submitted by Peggy Tolbert, Deputy Clerk for Elections  
August 13, 2023