

Town of Sand Lake
Regular Meeting Minutes
Monday, June 12th, 2023
5:30pm

Call to Order

1. Chair Melanie Connor Johnson called the June 12th Town Board Meeting to order at 5:33pm.

Roll Call of Officers

1. All present.

Public notice

2. Per Clerk Maggie Olson, public notice was made in the ICCAP newspaper, and posted on the website and at the Town Hall and Town Shop buildings on May 12th and again on June 5th with a meeting time update, change from “Town Board meeting at 6pm” to “Town Board meeting to begin immediately following the end of the Public Hearing on the Comprehensive Plan” which began at 5pm on June 12th.

Approval of Agenda Order

1. Motion to approve the agenda by Supervisor Ken Pardun, seconded by Supervisor Karolyn Kroll, motion carried, voice vote.

Approval of the Minutes from March 8th, 2023, Town Board Meeting

1. Chairwoman Johnson would like one correction to Matters for Discussion and Possible Action #6 – “Motion to approve the draft Comprehensive Plan. Public Hearing date set for June 12th.”
2. Motion to approve the minutes as updated by Supervisor Kroll, seconded by Supervisor Pardun, motion carried, voice vote.

Public Comments – Public Comments will be limited to three minutes and anyone wanting to comment must sign in with the Town Clerk before the meeting begins.

1. None.

Chair Report

05/11/2023 – Delivered paper copies of the Comprehensive Plan to Larsen Library, County Office, emailed copies to all neighboring municipalities, St. Croix Tribe.

05/19/2023 – Message from Amy, RE: Local Road Pavement Ratings are Due December 15th, 2023, and forwarded to Kenny/Karolyn.

05/23/2023 – Worked with the Town’s credit card company to update new user information.

05/26/2023 – Records Requested assistance while Peggy and Maggie were out, consulted with Attorney on response.

06/09/2023 – Phone call from James Gehant, who has 40 acres on Birch Haven Road for 50+ years. He is concerned about the small parcels on Birch Haven, specifically if they have septic

permits or if they are allowed to dump waste on the ground. He would like to have a zoning ordinance to address this issue. Cannot attend the meeting due to health issues.

Clerk Report

1. New email is working, thank you Ken Busby. The new email is clerk@tn.sandlake.wi.gov, please use this email going forward to reach me.
2. QuickBooks has been updated to QuickBooks online, which should make accounting easier and more accurate.
3. Liquor License Renewals were mailed out in the middle of May. They were all received back very quickly and sent to the newspaper for posting on May 23rd. No objections received; therefore, approval is recommended. If the Board approves the renewals, the Town will need to collect the newspaper posting costs and annual fees from the three establishments.
4. IRS Payments related to previous clerk's missed filings need to be made prior to month end, Deputy Clerk Peggy Tolbert was able to get the Town an extension for paying them.

Treasurer Report

1. Treasurer Crystal Houman gives report on account balances. The General Fund account balance as of May 31st, 2023, is \$94,971.77 and the Equipment Fund account balance is \$15,834.39. Additions included \$869.82 in miscellaneous cash, \$10,300.13 in Burnett County Pilt Tax & Liquor License, and \$16.51 in interest.

Supervisors Report

1. Supervisor Pardun has nothing to report.
2. Supervisor Kroll attended training on May 15th in Eau Claire, Wisconsin, for new town officials. She thought it was phenomenal and informative. The dumpster has been switched out at the Town Shop.

Planning Commission Report

1. Nothing to report.

Road Report

1. Road Manager Brad Huser is on vacation. Supervisor Pardun reports the road crew has been patching black top, but ran out of patch. The County is also out of patch, but there is more on order. The crew has been fixing muskrat pits on Austin Lake Road. Shouldering work and mowing with the new grapple will begin soon. One of the trucks had a seal go out, \$1000.00 in parts have been ordered and it will be fixed in house. Gaslyn Road washout by the Town Line is a constant battle to work on. Beaver battles all over.

Matters for Discussion and Possible Action

1. Liquor License Renewals – Lily Lake Tavern, Mallard Lake Resort, The Junkyard.
Motion to approve the three liquor license renewals by Supervisor Pardun, seconded by Chairwoman Johnson, Supervisor Kroll abstains, motion carried, voice vote.

Pay Bills

1. Motion by Supervisor Pardun to pay the bills, seconded by Supervisor Kroll, motion carried, voice vote.

Adjournment

1. Motion by Supervisor Kroll to adjourn at 6:00pm, seconded by Supervisor Pardun, motion carried, voice vote.
2. The next Town Board meeting will be on July 10th at 6pm.