

**Town of Sand Lake
Planning Commission Meeting
Comprehensive Plan Update
Monday, May 1, 2023
7:00 pm**

Minutes

1. Call to order – Plan Commission Chair Neil Ambourn called the May 1, 2023 meeting to order at 7:00 pm
2. Roll call – Plan Commission members Richard Schwab, Adam Pavlicek and Neil Ambourn were present. Justin Coveau arrived at 7:10 pm. Karolyn Kroll was absent.
3. Review and update section 9.2 Action Plan of *Town of Sand Lake Comprehensive Plan Update* – following discussion, Richard Schwab made a motion to update the dates for bullet points 1 and 2 under Plan Adoption and Update Actions (Priority (Short Term Actions) and the dates for bullet point 4 under Ordinance Development and Update Actions-Priority (Short Term Actions). Motion was seconded by Adam Pavlicek. Motion carried, voice vote. New dates are: Pass resolution recommending adoption of comprehensive plan to town board – May 2023; Town Board Adopt comprehensive plan by ordinance – June-July 2023; Town Board consider adoption of a Campground Development Ordinance – 2023-2024. All other dates remain the same. Discussion ensued on removing recommendation to the town board to hold a referendum to consider adoption of the Burnett County Zoning Ordinance. Consensus was to leave the recommendation in the Action Plan (section 9 Implementation of the Comprehensive Plan, subsection 9.2). It was noted that with these update, the title of the plan is now *Town of Sand Lake Comprehensive Plan Update 2023 – 2043*.
4. Resolution to Recommend to the Town Board the Adoption of the Comprehensive Plan – motion to sign Plan Commission Resolution 2023-1 Recommending Adoption of the Town of Sand Lake Comprehensive Plan 2023-2043 was made by Richard Schwab, seconded by Adam Pavlicek. Motion carried, voice vote. Plan Commission Chair Neil Ambourn signed the resolution dated May 1, 2023.
5. Adjourn – motion to adjourn was made by Richard Schwab, seconded by Adam Pavlicek. Motion carried, voice vote. The meeting adjourned at 7:15 pm.