

Town of Sand Lake
Town Board Meeting
Monday, November 13th, 2023
6:00 p.m.

- Call to Order at 6:00 p.m. by Chairwoman Melanie Connor Johnson.
- Roll Call of Officers – All present, except acting Deputy Clerk Peggy Tolbert.
- Public Notice – The meeting was noticed on November 6th, 2023, at the two physical locations (Town Hall and Town Shop), on the website on November 6th, 2023, and in the courtesy Indianhead yellow paper on the weekend of November 10th, 2023.
- Approval of Agenda Order – Motion by Supervisor Ken Pardun, seconded by Supervisor Karolyn Kroll. All in favor. Motion carried.
- Approval of Minutes from Regular Town Board Meeting on 10/10/2023 and Special Town Board Meeting on 10/23/2023 – Motion to approve both meetings' minutes by Supervisor Kroll, seconded by Supervisor Pardun. All in favor. Motion carried.
- Public Comments – Sand Lake residents who wish to make a public comment need to state their comment to an agenda item, state their name and address so it can be recorded in the minutes, and use a maximum of three minutes.

Paul Thompson, with the lead paint report for the Town Hall, apologizes for missing the last meeting. No other public comments.

- Chair Report – Chairwoman Johnson received the certified State of Wisconsin, DOT Town Plat Record Map with updated Whistler ratings, struggled with the portal, but got it into the Road Rating WISLR Portal. Attended the WTA Regional Meeting, where they discussed the budget allocation request from the Burnett County Human Society, ambulance report where Sand Lake had 20 responses with an average response time of 12:48, an LRIP/TRIP Program Update, and a demonstration of a pavement systems rejuvenation. Two electors reached out with questions; she referred one to Supervisor Pardun. The first short term rental coalition meeting is planned for December 4th, 2023, in Webster at the Webster Town Hall. She will attend.
- Clerk Report – Sand Lake population increased by two persons from 2020 to 2023, 576 to 578. Ken Busby's computer services will be \$500.00 for the year, includes monthly check of the Town's laptop in compliance with Wisconsin Election Commission requirements. A new home will be constructed at 4633 County Rd. X. She is working on the Levy Packet for the County, also will use the information in the report to Dept. of Revenue. Review of payments to be made in 2024 for ambulance (\$36,456.99), Webster School (\$46,967.90), Northwood Tech (\$41,157.60), and Board of Commissioners of Public Lands (\$18,455.12). The representation letter needs to be signed (Chair and Clerk) and sent back to CliftonLarson, the auditor, to finalize 2022 audit.

- Treasurer Report – Account balance for the General Fund is at \$135,161.08 as of 10/31/2023. Additions include General Transportation Quarterly Payment of \$28,894.81 and interest of \$25.73. The account balance for the Equipment Fund is \$15,900.88. Motion to accept Treasurer’s Report by Supervisor Kroll, seconded by Supervisor Pardun. All in favor. Motion carried.
- Supervisors Reports – Nothing to report.
- Planning Commission Report – Nothing to report.
- Road Report – Roads Supervisor Brad Huser reports they have been doing a lot of brushing, grading, and patching because the weather has been so nice. He is not happy with the mix they received from the County as it is only effective for large holes. They have two roads left to brush, Okerlund and Dongola.
- Matters for Discussion and Possible Action
 1. 2024 Budget – November 20th, 2023, Public Hearing and Special Town Board Meeting of Electors
 2. Fahner Proposal on Olsen Road and Sand Lake Road – A scrub seal and a fog seal on Olsen Road, chip seal on the overlay on Sand Lake Road. The oil and rock are projected to go up in the new year, but if approved tonight the price of \$68,479.00 is locked in. Maggie informs the group that, if approved by Electors, road construction is budgeted for \$72,500.00 in 2024. Maggie asks if the Town needs to put it in the paper for procurement. And if so, how long do we have to leave it in the paper without three bids? Chairwoman Johnson will ask the WTA on what to do, and if we do not need to post to the newspaper. Tabled.
 3. Website Hosting Decision – Tabled.
 4. Deputy Clerk Job Desc & Salary – Motion to continue the deputization of Peggy Tolbert as Deputy Clerk by Supervisor Kroll, seconded by Supervisor Pardun. All in favor. Motion carried.
- Pay Bills – Motion to pay the bills by Supervisor Kroll, seconded by Supervisor Pardun. All in favor. Motion carried.
- Adjournment – Motion to adjourn at 6:35 p.m. by Supervisor Kroll. All in favor. Motion carried.
- Next Regular Town Board Meeting is on December 11th, 2023.